



December 4, 2009

Dear Applicant,

Thank you for your interest in our Principal Percussion position. Preliminary auditions will occur on March 7-8 & 10 (very limited availability), 2010, with semifinals on March 11, 2010. The Audition Committee will hear all rounds of auditions behind a screen, and our Music Director, Leonard Slatkin, will attend the final auditions, which will be held on **Friday, March 12, 2010.**

This position is available for employment upon mutual agreement with the winning candidate's earliest availability. Finalists may be asked to play in the orchestra for up to two weeks before an offer of employment is made.

Following, please find an application for employment and an audition repertoire list. We require an audition deposit of \$100.00 from all candidates. Checks should be made payable to Detroit Symphony Orchestra. This deposit will be refunded when you arrive for your audition.

The application, audition deposit, and a one-page résumé must be postmarked no later than Friday, January 22, 2010, in order for you to participate in the audition.

In the event that you should need to cancel, you must contact me via e-mail (audition@dso.org), or phone (313-576-5173) **no later than Friday, February 19, 2010**, otherwise we will be unable to refund your deposit. **We respectfully ask that you return your application documents only if you are serious about attending the audition.**

If you require a specific day or time for your audition, please indicate your needs and reasons when you submit your paperwork. While it is not always possible to fulfill every request, chances of getting the day and time you need are greatly improved if we are made aware of the situation as soon as possible. Please do not wait until after your audition time has been assigned to make a request. Your cooperation is greatly appreciated.

Once we receive your application, deposit, and résumé, all subsequent correspondence, including an audition time, will be through e-mail. If you need correspondence through mail, please make that request with your application.

Please mail your completed application form, deposit check for \$100.00, and résumé to:

Alice Sauro, Assistant Orchestra Personnel Manager
Max M. Fisher Music Center
3711 Woodward Ave.
Detroit, MI 48201

Sincerely,

Alice Sauro
Assistant Orchestra Personnel Manager



Today's Date: _____

APPLICATION FOR EMPLOYMENT: ORCHESTRA AUDITION

Position Applying For:

Last Name: _____ First Name: _____ Middle Initial: _____

Address, City _____
State, Zip: _____

Phone Numbers: Home: _____ Cell: _____ Other: _____

E-mail: _____ Social Security Number: _____

Please list other instruments, if any, which you are proficient at: _____

Are you 18 years of age or older? _____ YES _____ NO Are you a U.S. citizen? _____ YES _____ NO

If "NO" specify type of entry document: _____

Specify type of current employment authorization, if any: _____ Exp. Date: _____

Have you ever been convicted of a felony? _____ YES _____ NO

If "YES," state where, when and offense: _____

EDUCATION:

	Name & Address: _____	
College	Course of Study _____	Degree: _____
	Dates of Study: _____	Did you graduate? _____ YES _____ NO

	Name & Address: _____	
High School	Course of Study: _____	Degree: _____
	Dates of Study: _____	Did you graduate? _____ YES _____ NO
		Do you possess a G.E.D.? _____ YES _____ NO

	Name & Address: _____	
Other	Course of Study _____	Degree: _____
	Dates of Study: _____	Did you graduate? _____ YES _____ NO

What prompted you to apply for a position with the Detroit Symphony Orchestra, Inc.?

Employee: _____ School: _____

Newspaper: _____ Other: _____

List any relatives currently employed with the DSO: _____

Audition Notification:

_____ **YES**, I do plan to attend the audition. Enclosed is my application deposit of \$100 payable to Detroit Symphony Orchestra. I understand that I will forfeit my application deposit if I do not attend the audition, or if I do not cancel on or before the specific cancellation date.

_____ **No**, I do not plan to attend this audition.

In accordance with State and Federal laws, Detroit Symphony Orchestra, Inc. (DSO) does not discriminate on the basis of age, race, color, religion, national origin, sex, height, weight, marital status, veteran status, physical or mental impairment or arrest records. **DSO is an equal opportunity employer.**

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Employment History

Please list your last three places of employment, including any record of military service and self-employment. Begin with your most recent employer.

Employer Name: _____

Address: _____

Phone: _____

Dates of Employment: _____

Position: _____ Salary _____

Name and title of supervisor: _____

May we contact? _____ YES _____ NO

Reason for leaving: _____

Employer Name: _____

Address: _____

Phone: _____

Dates of Employment: _____

Position: _____ Salary _____

Name and title of supervisor: _____

May we contact? _____ YES _____ NO

Reason for leaving: _____

Employer Name: _____

Address: _____

Phone: _____

Dates of Employment: _____

Position: _____ Salary _____

Name and title of supervisor: _____

May we contact? _____ YES _____ NO

Reason for leaving: _____

I certify that the facts set forth in this application are true and complete and hereby authorize the investigation of all statements contained herein, as well as those made during my interview(s), which if false will result in my dismissal. I hereby authorize all schools and colleges I have attended, and my former employers to release any information they may have regarding me, including my performance and disciplinary record with them. I also release the aforementioned schools, colleges, employers and the military service from any liability or damage whatsoever for issuing this information, and from any obligation to provide me with written notification of such disclosure. I also release DSO and its employees from any liability or damage whatsoever for receiving and/or using this information in any investigation of the statements contained in the application and/or interview(s). I also understand that if employed, I will initially be placed on probationary status. I recognize that this application is not an offer for a contract of employment. I further recognize and agree that if I am employed by the organization, I will conform to the rules and regulations of the DSO.

Signature

Date