

Detroit Symphony Orchestra: Engagement & Sales Intern

WHY YOU SHOULD CHECK THIS OUT:

We want to see you grow as a professional while you expand your knowledge and interest in music. Come join our team in bustling Midtown Detroit and experience first-hand the excitement of the music business with one of the nation's top orchestras and arts organizations.

DESCRIPTION:

The Detroit Symphony Orchestra (DSO) Sales & Engagement Intern will be involved in the day-to-day functioning of the patron engagement department with access to the Senior Director of Patron Engagement and other DSO leadership. This internship is focused on providing real-world training to those interested in pursuing a career in customer service in a non-profit industry focused on the production and education of music. Responsibilities may include the following:

- Regular filing and mailings
- Answer phones and respond to inbound patron calls and e-mails
- Attend and assist at Loyalty Events
- Work Subscription Table at weekend concerts
- Special projects as assigned

Although the position is not compensated, applicants will receive free tickets to select DSO concerts and events as well as a great deal of training and mentoring that can result in a career in the customer service or business sales field.

CANDIDATES QUALIFICATIONS:

- Sophomore-Senior enrolled in a local university - Studying business, marketing, communications, or music.
- An interest in music and the arts preferred. Knowledge of classical music is appreciated but not necessary.
- Strong interpersonal/communications skills with application to customer service.
- Experience typing and working with computers. Knowledge of Microsoft Office programs required. Knowledge of ticketing systems, including Patron's Edge and Tessitura a plus.
- Regular schedule of availability – Requiring 10-12 office hours, in addition to 1-2 weekend events per week. Intended length of internship, Oct. 3rd-Dec. 18th.

ABOUT THE DSO:

The DSO offers classical, pops and jazz concerts year-round. In addition to our orchestra, composed of world-class musicians, we host other concerts featuring artists like Steve Martin, Chris Botti, Jane Monheit, Chick Corea, Sonny Rollins, Yo-Yo Ma, Wynton Marsalis and many more.

Submit Cover Letters & Resumes To:

Jacquelynne Brown

Loyalty Programs Coordinator & Patron Engagement Officer

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